

## TERMS OF REFERENCE

### Curriculum & Quality Committee

*This Committee will discharge its duties in the spirit of and according to the Values, Equal Opportunities and Safeguarding policies of the School.*

#### **Terms of Reference:**

*To engage fully in the annual self evaluation process and school improvement planning cycle, identifying strengths to celebrate, progress made and weaknesses to overcome*

*To know about and understand the strengths and weaknesses of the school by systematic scrutiny of information about pupil outcomes and to be proactive in seeking out a wide range of information about school performance including the views of staff, students and parents*

*To rigorously challenge, support and monitor progress on the agreed improvement priorities in the Raising Achievement Plan*

*To ensure an annual work plan based on the above, with particular reference to:*

- *the quality of provision (curriculum, teaching and learning)*
- *pupil achievement ( attainment and progress)*
- *learning partnerships and collaborations*

#### **Delegated Powers:**

1. To consider strategic Curriculum issues.
2. To work with senior staff to prepare curriculum plans and to ensure that curricular arrangements reflect the values and mission of the School.
3. To set the targets based on the recommendations of the Headteacher.
4. To scrutinise performance data relating to achievement of all students at the end of KS3, at GCSE, A level and in other publication examinations.
5. To receive and scrutinise value added performance data.
6. To ensure that the requirements of students with special needs are met.
7. To monitor the work undertaken in partnership with other Schools, the Authority and other partner organisations as delegated from time to time.

The following will be discussed by the Committee but the final decision regarding implementation remains the preserve of the Governing Body.

**Non-Delegated Powers:**

- I. The creation of a policy on collective worship in the school and its implementation.
- II. Duty to ensure implementation of the National Curriculum.
- III. Duty to ensure a broad and balanced curriculum.
- IV. Duty to prohibit political indoctrination and securing of balanced treatment of political issues.
- V. Duty to consider obligations on sex education.
- VI. Duty to consider any statement on the curriculum produced by the Local Authority.

**Membership/Voting:**

To consist of a minimum of four Governors plus the Headteacher or his/her representative. Quorum to be minimum of three Governors. The Chair must be a Governor (not the Headteacher or Staff Governor). The Headteacher and Governing Body may nominate others to attend and they will be deemed to be Associate Members of the Committee. Any other Governor may attend the Committee.

Associate Members may vote with Governors on most issues, but the Chair (and Clerk) should be aware of any exceptions given in the "A Guide to the Law for School Governors". If the Chair, and/or a majority of the Governors present, deems a vote to be controversial they may delay the decision and refer it to the full Governing Body.

*Agreed at the AGM 13.09.12*