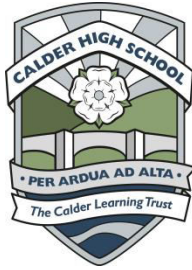


Calder High School

The Calder Learning Trust



"Everybody, Everyday"

Cover Supervisor

Scale 5 – 37 hours per week, term time only plus 5 days

We are seeking to appoint an experienced person for the position of Cover Supervisor from September 2022.

Prime Objectives of the Post: -

- To work under the guidance of the Curriculum Manager and within an agreed system of supervision.
- To implement work programmes with individuals/groups in or out of the classroom including the supervision of whole classes during the short term absence of teachers.
- Delivering lessons left by absent colleagues and securing the learning and progress of pupils and students in those classes.
- Supervising the pupils and students with work in accordance with the school policy and expectations
- Assisting in preparing the learning environment and the materials used therein
- Managing student behaviour in accordance with school procedures to ensure a constructive working environment.
- Responding to pupil and student queries about the work that has been set and provide feedback during the lesson.
- Collecting any work completed after the lesson and returning it to an agreed person/place.

Calder High School is fully committed to safeguarding and promoting the welfare and safety of children and we expect all staff to share in this commitment. An enhanced check by the Disclosure and Baring Service are required for this post.

For further details and to download an application pack, please visit our website www.calderlearningtrust.com or e-mail jmason@calderlearningtrust.com. We look forward to receiving your completed application.

Completed applications should be returned to jmason@calderlearningtrust.com

Closing date: Friday 8 July 2022 9.00am

Interviews: To be arranged